Sample Invoice

Please Note:
Allow 6 weeks to process
Digital copy available on CD

Your School Name **Date** (date of invoice**)** _____
Address
City Province Postal Code

Invoice To: WildBC
Habitat Conservation Trust Foundation
107- 19 Dallas Road
Victoria BC V8V 5A6

Invoice No: _____

Project: Science in Action (SIA) Field trip reimbursement

Teacher Name: _____

Field trip Details	**Date**	**Cost** *(up to $200 minus GST)*	**Total**
		Total payable:	**$ ###.##**

Make cheque payable to: _____
(Address, if different from above)

*** Attach RECEIPTS separately on an 8.5 x 11 sheet**

_____
Authorized Signature