

# Workshop Request Form



**Requested by** (please print)

Name \_\_\_\_\_

Mailing Address

Street \_\_\_\_\_

City \_\_\_\_\_

Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Tel (     ) \_\_\_\_\_ Fax (     ) \_\_\_\_\_

Workshop Date(s) Requested \_\_\_\_\_

Shipping Address (if not the same as mailing)

Street \_\_\_\_\_

City \_\_\_\_\_

Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Email \_\_\_\_\_

No. of People \_\_\_\_\_

**Please indicate  which workshop(s) you are interested in hosting.**

Backyard Biodiversity & Beyond

Climate Change Education Program

Forest in Focus

Grizzly Bear Biology

Ground Truth Studies

Kokanee of British Columbia

Project WET

Project WILD

Protected Areas: Preserving Our Future

Water, Watersheds and Stewardship (coming 2004)

Wild About Bears

Wild Sheep of North America

Wildlife Trees in British Columbia

Other (theme-based, mini-presentation, grade-specific etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Recommended length of workshop: Minimum 3.5 hrs  Maximum 7 hrs  Other \_\_\_\_\_

(Please see table on page 2 for minimum workshop length.)

**The following information will help with workshop organization.**

Name of Group \_\_\_\_\_

Type of Group \_\_\_\_\_

Workshop Location \_\_\_\_\_

Workshop Host \_\_\_\_\_

Is the workshop for a special event or function?

Can we add additional people to this workshop? Yes  or No

Any special requests for the workshop?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# Workshop Fees



There is a workshop fee per participant for all of our workshops as listed below. Workshop fees include activity guides, resource materials, facilitator fees and expenses, shipping and handling, and applicable taxes. Wild BC requires a minimum of three

weeks notice for workshop bookings and a minimum of 15 participants. Workshops unable to meet the 15 participant requirement will still be charged for 15 participants.

Workshop Fee Schedule	Workshop Fee per Participant	Recommended Minimum Length of Workshop
Backyard Biodiversity and Beyond	\$25	3.5 hrs
Climate Change Education Program	free	varies
Forest in Focus	\$25	3.5 hrs
Grizzly Bear Biology	\$25	3.5 hrs
Ground Truth Studies	\$25	3.5 hrs
Kokanee of British Columbia	\$25	3.5 hrs
Project WET	\$30	6 hrs
Project WILD	\$25	3.5 hrs
Protected Areas: Preserving Our Future	\$25	3.5 hrs
Water, Watersheds and Stewardship	\$25	3.5 hrs
Wild About Bears	\$25	3.5 hrs
Wild Sheep of North America	\$25	3.5 hrs
Wildlife Trees in BC	\$25	3.5 hrs
Other _____	may vary depending on request	varies

**Method of Payment for Workshop Fees** (due upon completion of workshop)

Cheque or money order enclosed (*Payable to the Habitat Conservation Trust Fund*)

Journal Voucher

Invoice \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Purchase Order # \_\_\_\_\_

Visa  Mastercard

Card Number \_\_\_\_\_

Expiry Date \_\_\_\_\_

Cardholder's Name \_\_\_\_\_

Phone Number \_\_\_\_\_

**For more information or to book any of the above workshops, please contact:**

Wild BC  
 PO Box 9354  
 STN PROV GOVT  
 Victoria, BC V8W 9M1

Tel.: Toll-free (800) 387-9853, ext 4, or (250) 356-7111 (Victoria)  
 Fax: (250) 952-6684  
 E-mail: wild@gems5.gov.bc.ca  
 Web: www.hctf.ca/wild/htm